



Leadership Council Meeting

Oregon Coast STEM Hub

November 14, 2017 | 11am – 3pm

Oregon Coast Community College NORTH Campus - 3788 SE High School Dr, Lincoln City, OR

Attending: Shelby Walker*, Lisa Phipps*, Tracy Crews, Ruth McDonald, Josh Jannusch, Dan Lara**, Birgitte Ryslingle*, Kerry Carlin-Morgan*, Maryann Bozza**, Mark Jeffery*, Kara Allan, Kama Almasi, Cait Goodwin, Macy Yates

Online: Dawn Granger

* = LC member, ** LC alternate

Welcome and Overview of Agenda

Review of the September Leadership Council meeting notes. Lisa notes that Kristi Foster should be added to the attendance list; Cait will update.

Motion: Mark motions to approve the notes, Birgitte seconds – All in favor; ***motion passes***

Director Search Update - Shelby

Shelby reports the progress of the Director Search Committee. Three candidates were brought in for in-person interviews on October 30 and feedback was collected by those who participated. One candidate has since withdrawn from consideration. The top candidate was invited back for an additional interview with Shelby, Tracy and Tenneal Wetherell.

Discussion: Key qualities needed in a Director; acknowledging and communicating the challenges associated with the position; reflecting on how this Search process could be improved; minimizing potential mismatches of expectations.

Funding/Budget Update – Tracy

LC review a handout of the OCSH sent to Oregon Department of Education (ODE). Note that ODE requires 50% match that's not used anywhere else.

Career Connected Learning grant proposal has been submitted and we are waiting to hear in Feb. This grant is for \$225K over 3 years (\$75/yr but need to reapply each year).

NWESD Update - Tracy

ODE's RFP for 1-3 emerging STEM Hubs was released, and OCSH has learned that NWESD is submitting a proposal for their region. Their proposed region would cover Columbia County (which is currently uncovered by any Hub) but also parts of our Hub (Clatsop and Tillamook Counties) and also parts of Portland Metro STEM Partnership (PMSP)'s regional Hub.

Myronda gave notice of the NWESD intent to apply, and OCSH subsequently requested a meeting with NWESD. This meeting took place after the proposal was submitted (participating: Tracy, Ruth, Shelby, Josh).

At a NWESD Superintendent meeting, districts were presented with a document to sign up to be partners in the NWESD's proposal. Warrenton-Hammond School District was the only ESD Superintendent not to sign. Mark confirms that some Superintendents may not have realized they had signed on to an emerging Hub Partnership Plan. Shelby sent email to Deb Bailey and cc'd Mark Lewis to express concerns that NWESD is not adequately meeting the "communicating and developing agreements with adjacent Hubs" proposal requirement, and how partners could become confused. So far there has been no response from ODE.

Discussion: There is still a lot of confusion about whether a partner can participate in more than one Hub. Are the rules different for *school district* partners vs other kinds of partners with more capacity? It would be helpful to have clear guidance from the state. We have yet to receive a clear answer. If school districts benefit from participating in more than one Hub, that would be great for STEM education. However, will school districts be able to commit to meeting the "ask" from more than one Hub?

Birgitte reports that OCCC has participated in Linn-Benton-Lincoln ESD discussions to submit a proposal for an emerging STEM Hub (LBCC lead) and the people at that table are under the understanding is that it is ok for a school district partner to belong to more than one Hub. LCSD is participating in this discussion as well... are they signing partners? If so, then Linn-Benton-Lincoln ESD should have reached out to OCSH also.

ODE Innovative Funds Proposal – Tracy

ODE is asking for a letter of intent for how OCSH would use up to \$150K over 19 months (avail. Feb). This letter is due Nov 27. Tracy distributed a handout of a draft document for LC review, input and discussion.

Discussion: The LC discussed the main features of the draft, which included proposed increases to backbone staff time, activities to increase elementary STEM, and activities to increase student voice.

Birgitte - Rural Teachers Education Pipeline work that OCCC, LCSD and Tillamook County are doing that focuses on training, attracting and retaining K-12 teachers on the coast. There are opportunities to include STEM training for preservice teachers. This work could also fit well with Student Ambassadors idea described in the draft. Lots of equity and inclusion focus here to identify teachers from more representative cultural backgrounds (i.e., Latino).

Target administrators to help open up elementary schedules to allow for STEM. PMSP is working on aspects of this through an 'academy', but it presents challenges in our area. However, here we could provide info about STEM to the admins by going to and sharing at their Admin Meetings.

Next Steps: Tracy to put dollars to the proposed initiatives and share back with LC via email to prioritize.

Lunch and Review Updated Partnership Plan

Revised Partnership Plan Discussion & Approval - Tracy

ODE requested that OCSH submit an updated Partnership Plan. Tracy revised our last Partnership Plan document (Oct 2015) and updated it with the new mission and vision, guidance framework, community report, Continuous Improvement Plan (CIP), etc.

The Partners and Organizations identified in the Plan are all organizations who have signed a partnership form. We should probably revisit the Declaration of Cooperation at some point (last was Sep 2014). There are more organizations that we currently work with who could be signing partners in our Hub.

Discussion: LC provided feedback and edits to the document and Tracy took notes for changes. Since this is a living document, the LC agreed that the LC should review the Partnership Plan at least annually. It would be nice to eventually have a reader-friendly Logic Model as part of the Partnership Plan so that one can see the big goals, measurable outcomes and processes in one place.

Motion: Mark motions to accept the Partnership Plan with revisions, Lisa seconds – All in favor; **motion passes**

Formation of Regional Workgroups – Tracy

The Guidance Framework outlines how the Work Groups (WGs) will be created and run. The Charge for the WGs are to: Help identify regional/local priorities/needs and identify resources available to help support OCSH efforts.

Next steps: **Backbone staff** to create a one-pager that clearly identifies criteria, the charge and the time commitment involved in serving on a WG. **Caït** to assemble names of people who volunteered at OSCH Community Meetings. **Coordinators** to reach out to the list of people who have offered to be involved. Later, publicize participation in media to get others in community involved. By January 15, **everyone** should have a list of who they think should serve on their regional Work Groups.

LC Membership Recruitment - Shelby

The Nominations Committee function has stalled, but Shelby will move forward with the charge outlined in the September meeting notes forward for next time. SueAnn may be too busy to participate on the committee.

Elections slated to be held at January LC meeting for Chair, Vice Chair and Executive Committee members.

Upcoming Activities

Backbone staff shared recent and upcoming Professional Development, STEM Experiences, and Grant Funding with the LC.

Guest Presentation

Career Tech HS teacher Chuck Getter gave a presentation about the Career Tech Drone Academy.

Adjourn

NEXT MEETING: January 30, 2017 at Oregon Coast Aquarium